You must include the information requested in the fields highlighted in yellow and return it to the Proposal Support Team for review by **10 am Wednesday, 1st Oct 2025**. You cannot modify any other part of the content or the formatting of the template. You must leave **this box** in place in your draft as it is designed to leave space for the letter header and UCD logo. The max length of this letter is 2 pages.

Research Ireland

Three Park Place

Hatch Street Upper

Dublin 2

 [Date will be inserted here by Proposal Support]

**Re: Letter of Support for UCD Co-Lead Applicant<*Co-Lead Applicant title and name*> for the Research Ireland - Innovating in Health and Wellbeing Challenge <*proposal title*>**

Dear Research Ireland,

On behalf of UCD, I wish to confirm our full support for the submission of this proposal *<proposal title*> led by <*Lead Applicant title and name*>, <*Lead Applicant Institution*> with UCD Co-Lead Applicant <*Co-Lead Applicant title and name>* to the Research Ireland - Innovating in Health and Wellbeing Challenge. The proposed research programme is aligned to two central strategic pillars of the *UCD Breaking Boundaries Strategy* to 2030, *Advancing Research and Innovation* and *Engaging for Impact* which are supported by a UCD cross-cutting strategic initiative to focus research activity on Research with Ambition. This proposal aligns with the scope of this challenge call as *[as per page 4 to 7 in the call document, provide a line on how your research aligns with this scope*].

[Please provide a brief description of the project, highlighting how it is novel, significant and the value it creates. What national and/or global challenge will it address?] The impact of this research will be considerable. [1-2 lines in relation to what you see the impact of the research being – think about the end result – for example: how will society change due to this research, particularly if you are successful in reaching the final phase of the Challenge award?]

The UCD Team Co-Lead applicant <*Co-Lead title and name*> is a <*position, applicant contract status i.e. permanent or temporary, if temporary state end date – Head of School confirmation of contract status/extension is required*> in the UCD School of <*name*>. *The source of the salary of the applicant must be outlined as met by either their School or an award in their name*.

*<Brief description here of the track record of Co-Lead Applicant. To include PhD awarding month and year,* ***Do not*** *include number of publications, citations or h-indices>*

[A brief discussion of the team and the background of the Co-Lead, referring to its interdisciplinary nature and how each skillset will complement to the project and contribute to its completion. Include knowledge, practice and methodology contribution of team members where relevant and refer to the qualification and experience of members to make these contributions.]

[Will any UCD team member be transferring from another active Research Ireland research grant? If so, provide description of how they will be replaced on the original award.]

UCD will afford full access to the required research infrastructure, along with research management services and other supports as detailed below:

**Access to Advanced Research Infrastructure: <***Detail here the equipment, laboratory, computing, animal or other facilities available, including specifications where appropriate and access plans. Identify if there is technical support available to operate this equipment. Also detail the office and local administrative supports (research managers etc) available to you*. *Confirm that you will have and independent office and research space available to you for which you will be fully responsible for at least the duration of the funding*>

**Research Management Services and Other Supports:** UCD has a very extensive portfolio of large-scale national and international research programmes ([www.ucd.ie/research/](http://www.ucd.ie/research/)). The proposed research team will be fully supported by the wider administrative infrastructure at UCD. UCD Research provides research supports for funded research activity at UCD. UCD’s post-award Research Finance Office (RFO) provides support for financial administration at all stages of university research projects and will assist researchers in the preparation of cost statements/statements of expenditure. Research IT Services provide a range of services designed to support and facilitate researchers in their use of IT as an enabler for their research activities. The UCD Human Resources (HR) Office will fully assist with all HR management, including orientation and provision of other practical assistance for incoming researchers. In addition, Post-Doctoral Fellows will be supported by the UCD Research Careers Framework (RCF), which establishes a structured and supportive skills and early career development model for Post-Doctoral Fellows at UCD. PhD students will participate in UCD’s structured doctoral programmes*.*

The UCD Animal Research Ethics Committee (AREC) and Humanities and Science Human Research Ethics Committees (HRECs) conduct ethical reviews using an internationally recognised approvals system. The Research Ethics Committee (REC) oversees and advises on policy regarding the work carried out by these three main sub-committees. UCD is committed to the promotion of the highest standards of Research Integrity, provides education and training to prevent breaches of Research Integrity, and promotes a collaborative and collegiate research culture throughout the institution. UCD’s Gender Equality Action Plan, which is linked to the university’s Athena SWAN Bronze Institutional Award, seeks to deliver changes in related policies and procedures along with everyday behaviours and attitudes. The university stresses the exploitation of research findings through academic-industry engagement and licensing, with management of intellectual property and commercialisation available through the technology transfer office, NovaUCD.

**Management of Conflict of Interest:** UCD researchers must comply with UCD’s published Policy on Conflict of Interest - *UCD is committed to the promotion of an environment which maintains the highest standards of integrity. It is the policy of UCD that all persons engaged in UCD activity have the obligation to manage or avoid ethical, legal, financial or other conflicts of interest and to ensure that their activities and interest do not conflict with their obligations to the University or its welfare.*

In summary, it is without hesitation that I support this application by <*Co-Lead Applicant title and name>* to the Research Ireland - Innovating in Health and Wellbeing Challenge.

Yours sincerely,

**Professor Kate Robson Brown**

**Vice-President for Research, Innovation and Impact**